

The Cart Shed

Woodland Occupational Therapist Support Worker

Job Description

Post Title: The Cart Shed Woodland Occupational Therapist Support Worker

Salary : £20,150 - £23,363 pro rata based on experience

Contract: 30 hours a week

Responsible to: The Cart Shed's Clinical Director

Key Relationships: All project staff and wider Cart Shed team

Job Purpose: To be the first point of contact managing visits, referrals and confirming course/programme between The Cart Shed and referring agencies or individuals. To work with individuals to support them to attain personal goals/objectives as delegated by the occupational therapists. To record goal setting data effectively. To link with external agencies and groups to facilitate additional support e.g link to social prescribers, financial advice, support agencies, internet searches and general information recording all such activities. To manage woodland resources: loo rolls, T-bags etc. To manage daily transport arrangements.

Main Duties and Responsibilities:

To work with The Cart Shed's Occupational Therapists and Trainers to help deliver a range of meaningful activities for participants

To support individuals to overcome barriers to employment and/or volunteering by researching opportunities with participants

To liaise with external agencies where appropriate to enable individuals to self-manage their lives more effectively

To monitor and record data relating to an individual's health and learning plan and goals

To assist with the promotion of Cart Shed's programmes

To manage all aspects of daily transport including the daily driver rota, participant passenger lists, passenger reminders, to ensure safe and effective running of transport.

To manage the minibus maintenance such as repair, service, MOT, Insurance to ensure the vehicle is safe and legal.

Person specification

Essential / Desirable

Qualifications

- NVQ level 3 in health and social care or other health related subject D

Experience

- experience of working to occupational therapy principles of practice E
- experience of supporting individuals into employment D
- experience of working/engaging with employers D
- experience of working with wide range of individuals including those with mental health issues E
- experience of passing on skills on an individual or group basis D

Knowledge

- Demonstrate knowledge of therapeutic interventions E
- Knowledge of a range of mental health conditions that impact on occupational function E
- Provide appropriate interventions for distressed individuals E
- a working knowledge of Herefordshire organisations D
- Awareness of own competency limitations E

Other Skills

- enthusiasm for being outdoors E
- able to work on own initiative with minimum supervision E
- highly developed communication skills, able to exchange routine information with individuals requiring tact, reassurance and persuasive skills E
- good administration and IT skills E
- full car driving license and access to a vehicle insured for business use D
- ability to work effectively in a team environment as well as individually E
- Commitment to lifelong learning E
- Professional appearance E

Qualities

- confident with a high degree of motivation E
- ability to cope with the emotional and mental effort required for the role E

Special Conditions

- ability to travel independently D
- work occasionally in evenings and at weekends as necessary E
- flexible working hours E
- physically able to manage working outdoors and in a woodland environment E

The post is subject to a three-month probationary period.

To apply please contact: 07796 421 373 email: info@thecartshed.co.uk for an application form.